

NORTH CENTRE TOWNSHIP
1059 State Route 93, Berwick, PA 18603
570-759-2733 www.northcentretownship.com

For all Zoning Permits a completed, signed application is required along with the required fee. Applications not fully completed will be returned. Please check the North Centre Township Zoning Ordinance for what is allowed in the Zoning District in which you live and contact us with any questions you may have. If you are still unsure or have questions, please seek legal advice.

When you submit a Zoning Permit application for new construction of a house the following additional information is required:

- ✓ A copy of the well permit
- ✓ A copy of the on-lot sewage permit
- ✓ A copy of the signed application for a sewage permit
- ✓ A copy of the soil and percolation test results
- ✓ A copy of the driveway permit. For driveway access to state roads contact Allen Yarish @ 570-916-1586. For driveway access to township roads contact Steve Hess @ 570-759-2733.

FEES:

Buildings and any other man-made structure.

Fees for the issuance of a Zoning Permit for the construction, erection, placement, addition or alteration of a any man-made structure (including buildings, decks, porches, fences, etc., whether open or enclosed, stationary or fixed) shall be as follows:

Gross floor area less than 500 sq. ft.	\$30.00
Gross floor area 500 sq. ft – 999 sq. ft.	\$45.00
Gross floor area 1,000 sq. ft. or greater.	\$100.00

Swimming Pools, Fences and Other Incidental Uses or Structures

The fee for a Zoning Permit for the installation or placement of a swimming pool (whether situated above or below ground), the erection or placement of a fence or for any other incidental use or structure not specifically addressed by this Fee Schedule shall be \$50.00.

Upon completion of the project, please mail the Certificate of Compliance to the Zoning Officer for final inspection. You have 12 months to complete your project, if it is not finished in that time frame, you must request an extension in writing.

Questions concerning completion of the zoning applications should be directed to UCC/Zoning/Code Enforcement Officer Jackie Hart at 570-759-2733, or cell 570-441-2856 or jackie@neic.us

Make checks payable to North Centre Township and return the completed application to:

UCC, Zoning & Code Enforcement
1059 State Route 93
Berwick, PA 18603.

Date Received _____
Date Issued to Applicant _____

Permit No. _____
Check No. _____

I. APPLICANT DATA

(Please Print)

Name _____ Phone _____

Address _____

Name & address of owner if other than applicant

Signature of applicant _____ Date _____

Signature of owner _____ Date _____

II. SITE LOCATION DATA

Address of property for Zoning Permit

Zoning classification/district _____ Tax Parcel No. _____

III. PROPOSED USE DATA

A. Type of Activity *(Check all applicable responses)*

- | | |
|---|---|
| <input type="checkbox"/> New construction | <input type="checkbox"/> Relocation of existing structure |
| <input type="checkbox"/> Addition to existing structure | <input type="checkbox"/> Change of use |
| <input type="checkbox"/> Alteration to existing structure | <input type="checkbox"/> Erection of sign(s) |
| <input type="checkbox"/> Change or extension of nonconforming use | <input type="checkbox"/> Wind Energy |
| <input type="checkbox"/> Seasonal / Temporary | <input type="checkbox"/> Other _____ |

B. Proposed Principal / Accessory Use *(Check and complete all applicable responses)*

- | | |
|---|--|
| <input type="checkbox"/> Residential | <input type="checkbox"/> Commercial |
| <input type="checkbox"/> Industrial | <input type="checkbox"/> Institutional |
| <input type="checkbox"/> Recreational | <input type="checkbox"/> Single-family detached |
| <input type="checkbox"/> Single-family attached | <input type="checkbox"/> Multi-family; # of units _____ |
| <input type="checkbox"/> Mobile home | <input type="checkbox"/> Mobile home park - # of units _____ |
| <input type="checkbox"/> Garage/Carport | <input type="checkbox"/> Storage Structure |
| <input type="checkbox"/> Private swimming pool | <input type="checkbox"/> Energy Source |
| <input type="checkbox"/> Deck/Patio/Porch | <input type="checkbox"/> Enclosed _____ Unenclosed |
| <input type="checkbox"/> Sign | <input type="checkbox"/> Home occupation/Professional office |
| <input type="checkbox"/> Other _____ | |

IV. STRUCTURAL CHARACTERISTICS/DATA

Complete the following as they relate to your permit request.

A. Yard Dimension & Building /Accessory Location *(Complete all applicable responses)*

Total lot area (sq.ft. or acres) _____ Lot size _____ ft. x _____ ft.

Building / Accessory location measured from adjoining property line & street right of way:

Front yard depth: _____ ft. Rear yard depth: _____ ft.

Side yards: Left side _____ ft. Right side _____ ft.

B. Building / Apparatus / Sign Dimension *(Complete all applicable responses)*

Building _____ Apparatus _____ Sign _____

Length _____ ft Width _____ ft Height _____ ft

Total gross floor area _____ sq. ft.

C. Support & Construction Data *(Complete all applicable responses)*

Contractor Name _____ Phone _____

Type of sewage system _____ Type of water supply _____

Number of off-street parking spaces to be provided *(if applicable)* _____

Estimated: Starting Date _____ Completion Date _____ Occupancy Date _____

Issuance of this Permit may be appealed by any aggrieved party within 30 days of its issuance.

Completion and submission of this Application shall not relieve the applicant from obtaining such other permits as may be required by other local, state or federal regulations or laws.

VI. DISPOSITION *(To be completed by the Zoning Officer)*

Signature of Zoning Officer _____ Date _____

Fee Collected _____ Date approved _____ Permit # _____

Date disapproved _____ Reason for disapproval: _____

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If permit is denied one of the following may be applicable: Variance, Special Exception, Conditional Use, or Other.

IMPORTANT NOTES!!

Provide a sketch of the proposed use or structure on the plan on page 4 of this Application, or a set of plans may be attached if they clearly show the building(s) & lot's relationship to property lines.

If the property is located in a floodplain, a copy of a benchmark from the site should also be attached and must be properly signed and sealed by a registered professional land surveyor, engineer or architect.)

On completion of your project you are required to obtain a **Certificate of Compliance** signed by the Zoning Officer. Please mail the completed Certificate of Compliance, or call the Zoning Officer, for an inspection upon completion.

Work authorized by this Zoning Permit must be completed within 12 months of the date of Permit issuance.

A **Building Permit** may also be required. Applications are available on our website at northcentretownship.com. Please contact Northeast Inspections consultants at 570-441-2856 or jackie@neic.us with any questions regarding applications and requirements.

Pennsylvania Act 287 requires excavators, private land owners, contractors, developers and farmers to call PA One Call at 8-1-1 or 800-242-1772 three business days before any kind of digging occurs with power equipment.

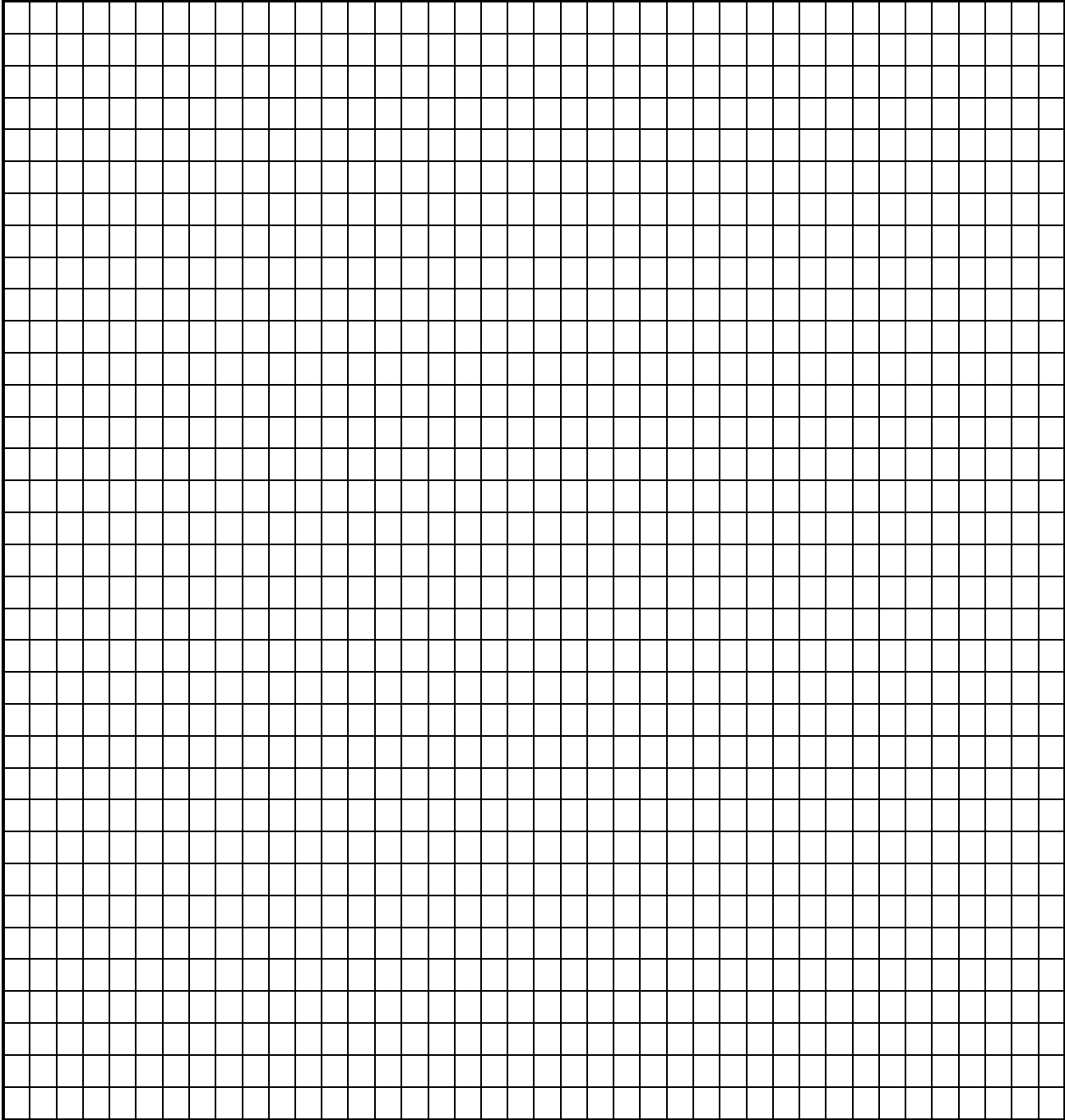
Contractors/Builders must comply with all provisions of Act 222 of 1980, the Building Energy Conservation Act.

Please direct any questions to UCC/Zoning/Code Enforcement Officer Jackie Hart at 570-759-2733 or 570-441-2856 or jackie@neic.us. Zoning rules, regulations & limitations are also available on our website at northcentretownship.com.

LOCATION SKETCH

Instructions -- the location sketch should show:

- 1. The relationship of the lot to adjoining properties and road systems.
- 2. The general shape of the lot and the location of the proposed building(s), as well as existing building locations on the parcel.
- 3. The dimensions of the lot lines.
- 4. The approximate location of any well or sewage system.
- 5. The location of any other major lot features, i.e. driveways, garage or existing buildings.



Application for CERTIFICATE OF COMPLIANCE North Centre Township

(PLEASE PRINT - To be completed by all applicants for fulfillment of Zoning permit requirements.)

Zoning Permit # _____ Parcel # _____ Name _____

In accordance with the provisions of the North Centre Township Zoning Ordinance, I hereby apply for a Certificate of Compliance for:

a) _____ recently-completed construction; or b) _____ a recently-established use

which is located at : _____.

The construction was completed/use was established on _____.

Signature of Applicant _____

(To be completed by the Zoning Officer)

CERTIFICATION

After an inspection of the above-referenced site, I hereby _____ the issuance of a Certificate of Compliance to _____, for the construction and/or use of a _____ in the _____ Zoning District of the Township.

As Zoning Officer, I certify that the construction and/or use _____ is in conformance with the provisions of the North Centre Township Zoning Ordinance and _____ completed in accordance with the terms of Zoning Permit Number _____ issued on _____.

Signature of Zoning Officer _____ Date _____