

**NORTH CENTRE TOWNSHIP SUPERVISORS ORGANIZATIONAL MEETING
Agenda and Minutes for January 2, 2024**

The North Centre Township Supervisors held their 2024 Organization Meeting on January 2, 2024 with Supervisors' Ronald E. LeVan Jr, Steve D. Hess Sr, and Krunal Thakore present. The guests were Carl Fedako and Richard Davenport. Guest Kristie Rospendowski attended the last half of the meeting. There were no police officers present. North Centre Township staff members present were Jackie Hart and Mary Smith. The meeting was adjourned at 6:50 PM.

Following is a list of the motions made by the supervisors, including who made the motion, who seconded it, and the total vote. At the end of the list is a key for the name code. Abstentions are be marked with **ab**.

LIST OF MOTIONS

MOTION	By	2nd	Vote
Temporary Chairman – Steven D. Hess Sr. Temporary Secretary – Krunal Thakore	REL	KAT	3/0
Chairman - Ronald E. LeVan Jr. Vice-Chairman - Krunal Thakore	SDH	REL	3/0
2024 Meeting dates, beginning at 7pm: 2-12, 3-11*, 4-8, 5-13, 6-10, 7-8, 8-12, 9-9, 10-14, 11-11, 12-9. PSATS Convention dates: April 14 th to 17 th , 2024 *Auditor's Meeting at 6:30pm The Auditors' reorganization meeting will be held on Wednesday, January 3, 2024. The 2025 Supervisors Reorganization Meeting will be held Monday, January 6, 2025. The Auditors' Reorganization Meeting will be held on Tuesday, January 7, 2025.	REL	KAT	3/0
Secretary/Treasurer – Mary Smith	REL	SDH	3/0
Secretary/Treasurer pay – \$17.50 + \$1.50 = \$19.00	REL	KAT	3/0
Treasurer's bond - \$1,000,000.00 (notify auditors)	SDH	KAT	3/0
Road Master - Steven D. Hess Sr.	REL	KAT	2/0 <i>AB-Hess</i>
Road Master's salary - \$24.15 + \$.97 = \$25.12 per hour (recommendation to auditors)	REL	KAT	2/0 <i>AB-Hess</i>
Vacancy Board Member - Carl Fedako	REL	SDH	3/0
Planning Commission – Resolution 2024-03 To appoint and reaffirm members of the Planning Commission – Louis O'Neil, Ronald E. LeVan Jr., Gene Powlus, Matthew Zoppetti, and Jonathan Wolfe	SDH	KAT	3/0
Planning Commission - \$40.00 per meeting.	REL	KAT	3/0
Planning Commission Solicitor – Anthony McDonald (3-year term) 2022-2024	REL	SDH	3/0
Appoint Zoning Officer and SALDO Administrator (Resolution 2024-06) NEIC	REL	SDH	3/0
Zoning Hearing Board – Resolution 2024-04 To appoint and reaffirm members of the Zoning Hearing Board – Chad Thomas, William Creveling, Clint Longenberger, and (Alternate) Andrew Wolfe	SDH	KAT	3/0
Zoning Hearing Board - \$40.00 per hearing.	KAT	REL	3/0
Zoning Hearing Board Solicitor – David Trathen	REL	KAT	3/0
PLGIT and Journey Bank, as designated depositories. (Resolution 2024-05)	REL	SDH	3/0
Township Solicitor – Anthony McDonald	REL	SDH	3/0
Township Engineer – Livic Civil	SDH	KAT	3/0

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Full Time Road Crew Level 1 = \$22.78 + .80 = \$23.58 Full Time Road Crew Level II/III = \$18.60 + .93 = \$19.53	KAT	SDH	3/0
Part-time Laborer's salary - \$13.18 + .46 = \$13.64 (with \$.25 per hour per year longevity up to 5 years)	REL	SDH	3/0
Supervisors approved to work as part-time laborers or Temporary on-call CDL Drivers (Recommend to auditors)	SDH	KAT	3/0
Temporary on-call CDL employees - \$17.50 per hour	SDH	KAT	3/0
Supervisors' wages for labor, convention & training – (recommend to auditors - the pay is equal to Temporary on-call CDL employees)	SDH	KAT	3/0
Safety Officer – Ronald E. LeVan Jr.	KAT	SDH	3/0
Personal vehicle mileage - set at Federal rate (\$.67 for 2024)	REL	SDH	3/0
Taxes 9.0 mil. RE, .5 mil. FP, .5% RTT, .5 % EIT (2024 Real Estate Tax Resolution No. 2024-01)	REL	SDH	3/0
Authorization to pay operating disbursements between meetings (Resolution No. 2024-02)	SDH	KAT	3/0
NCT Fee Schedule review and approval (Resolution No. 2024-07)	SDH	REL	3/0
SEO – Columbia County Sanitary Inspection Office	SDH	KAT	3/0
SEO - Fee Schedule Review/Approval – Tabled until Feb. meeting due to not having fee schedule present.			
Voting delegate to PSATS State Conference – Ronald E. LeVan Jr.	SDH	KAT	3/0
Twp. Rep. to Col. Co. Sant. Comm. – Steven D. Hess Sr.	REL	KAT	3/0
Twp. Alternate Rep. to Col. Co. Sant. Comm. – Ronald E. LeVan Jr.	KAT	SDH	3/0
Twp. Rep. to Col. Co. Tax Collection Committee – Krunal Thakore	REL	SDH	3/0
Twp. Alternate Rep. to Col. Co. Tax Collection Committee – Ronald E. LeVan Jr.	SDH	KAT	3/0
Township representative to Tri-County COG – Steven D. Hess Sr.	REL	KAT	3/0
EIT Collector – per Col. Co. Tax Collection Committee contract is Berkheimer	REL	SDH	3/0
RE Tax Collector – Columbia County Tax Office	KAT	SDH	3/0
Contracted lawn mowing – Meadowbrook Landscape Management, LLC	REL	SDH	3/0
Liaison to Police and Fire Depts. and member of Police Advisory Board - Supervisors	SDH	KAT	3/0
Provide township workers a shoe allowance per year - \$75	KAT	REL	2/0 Ab- SDH
Provide cell phone stipend of \$50 per month for the Roadmaster	KAT	REL	2/0 Ab-SDH
Office Open to Public: Monday, Wednesday, Thursday 9:00am to 1:00pm Secretary/Treasurer work hours Monday - Friday 9:00am to 1:00 pm Road Department Normal Work Hours – Monday – Friday 7:00 am – 3:30 pm	REL	KAT	3/0
Provide full-time employees Eleven (11) paid holidays; January 1, Good Friday, Primary Election Day, July 4, Memorial Day, Labor Day, General Election Day, Thanksgiving, 1 st Monday of buck season, Christmas Eve, and Christmas Day. Any hours worked on these days will be paid at time and one-half of the applicable pay rate. If the holiday falls on a weekend the following Monday will be the paid holiday.	REL	KAT	2/0 Ab- SDH
Provide part-time employees Four (4) paid holidays, four (4) hours per day not to exceed 16 hours per calendar year: Primary Election Day, General Election Day, Thanksgiving, and Christmas.	SDH	KAT	3/0
Provide full-time employees two (2) personal days off with pay per year.	KAT	REL	2/0 Ab- SDH

Key: **KAT**=Krunal A. Thakore **REL**=Ronald E. LeVan Jr **SDH**=Steven D. Hess Sr
Respectfully Submitted, Mary Smith, Secretary / Treasurer