

NORTH CENTRE TOWNSHIP SUPERVISOR MEETING
Agenda and Minutes for March 11th, 2024

The North Centre Township Supervisors held their regular monthly meeting on March 11th, 2024 at the Township Building.

Attendance

Supervisors	Present
Ronald E. LeVan Jr.	Yes
Steven D. Hess	Yes
Krunal Thakore	Yes
Secretary / Treasurer	
Mary Smith	Yes
Zoning Officer	
Jackie Hart	Yes
Police Officers	
Cole Shaffer	Yes
Guests- Participants: Harry Hartzel Jr., Carl Fedako, Richard Davenport, Michael Patten, Debra Podlinsek, Kevin Welsh, Rita Millard, Joe Martin, Carl Hornberger, and Keith McHenry	

Call Meeting to Order, Pledge of Allegiance and Moment of Silence

The meeting was called to order by Supervisor LeVan at 7:00 PM.

Payment of Bills, Treasurer’s report, and Minutes from the February 2024 Meeting

Supervisor Thakore motioned to approve minutes for the February 2024 meeting, to accept the payment of checks #6704 - #6734, the Treasurer’s report, and the electronic payments made from February 12th, 2024 to March 11th 2024. Secretary will look into Payment to Starr Portables made in February. Supervisor Hess seconded the motion, it passed 3/0.

Chairman Announcements

No announcements

Recognition of Guests

Rita Millard stated severe erosion happening on School House Road and Ridge Road at the corner of her property. Carl Hornberger stated a drainage issue occurring at Golf course Road and Ridge Road. Supervisor Hess will be going to inspect the road/drainage complaints the next day.

Verizon SALDO

Supervisor LeVan motioned to add Verizon SALDO to the agenda, 2nd by Supervisor Thakore, it passed 3/0. Verizon provided drawings with updated information required for the Planning Commission. Per the last Planning Commission meeting they had conditional approval upon review of the County Planning Commission findings, and

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Livic Civil's review findings. Supervisor LeVan motioned tentative approval once review can be made by the township engineer of Columbia County Planning Commission comments. Seconded by Supervisor Hess, it passed 3/0.

Police Report

Officer Shaffer reported there were 37 calls answered, 28 incidents investigated, 3 magistrate hearings attended, 2 traffic accidents investigated, 11 traffic citations issued, 8 traffic warnings issued, and 1 criminal arrest.

Zoning Report

The Zoning Report was given by Jackie Hart. She issued 3 zoning permits and 1 building permit. There are ongoing code and property maintenance issues that the Zoning officer is handling.

Supervisor LeVan motioned to appoint Keith McHenry as a Zoning Hearing Board alternate member. Seconded by Supervisor Thakore, it passed 3/0.

Supervisor Thakore motioned to dismiss Zoning Hearing Board Solicitor David Trathen. Seconded by Supervisor Hess, it passed 3/0.

Supervisor Hess motioned to appoint Mathew Turowski as Solicitor of the Zoning Hearing Board. Seconded by Supervisor Thakore, it passed 3/0.

Committee Reports

Cemetery Committee- Meetings will restart in April

Park Committee- Joe Martin picked up supplies for bridge and turned in a receipt for reimbursement of material costs, he will be contacting Steve Hess for more in the future.

Historical Society- Meetings will restart in April.

Volunteer Committee- Meeting scheduled for May

Roadmaster Report

The following work activities were completed in February.

- Trimmed Brush
- Cut up downed trees
- Sign Work
- Patched potholes and pipe drops
- Worked on and serviced equipment
- Cleaned pipe inlets and ditches
- Plowed and cindered roads

March's time will be spent on brush and tree trimming, ditch cleaning, finishing all equipment servicing, getting trucks and equipment ready for spring and summer work, and pothole patching.

Sewage Report

No report

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Planning Commission

The meeting minutes from Thursday, February 15th, at 7:00 pm were reviewed.

Old Business

Supervisors reviewed the RFP provided by Zachary Kurtz from ZForce for the engineering inspection services of Hidlay Church and parish house. If any possibility of property transfer transaction is going to occur the Supervisors want to have the building's inspected first so they know what will be taken on. Supervisor Thakore motioned to move forward with the inspection by ZForce, seconded by Supervisor LeVan, it passed 3/0.

The Fire Service Agreement between Scott Township and North Centre Township was reviewed, the supervisors are not in agreement on the new workers compensation matter that Scott Township added. Supervisor LeVan will attend one of their meetings to address this matter directly.

The conflict-of-interest policy for employees and volunteers was reviewed by the Supervisors, tabled until review can be completed by the attorney.

New Business

Supervisor LeVan motioned for 10% of the current interest going into the Capital Reserve to go into the Operating Reserve. Seconded by Supervisor Hess, it passed 3/0. New totals: Act 537 = 8.2% Capital Reserve = 81.8% Operating Reserve = 10% Supervisor Hess motioned to advertise the stone hauling bids, seconded by Supervisor Thakore it passed 3/0.

Supervisor Hess motioned to advertise the paving of Nursery Road alone rather than with the COG to see if more bids are received. Seconded by Supervisor LeVan, it passed 3/0.

Supervisor LeVan made a motion to approve the purchase and install of park gate supplies estimated around \$300-\$350. Seconded by Supervisor Thakore, it passed 3/0. The Yearly updated memorandum of understanding between Columbia County Conservation District and North Centre was given conditional approval by Supervisor Hess after review of any changes between this and last years. Seconded by Supervisor Thakore, it passed 3/0.

A Quote was provided by ICU Surveillance for a non-working camera outside. After observing the view from the other camera, the Supervisors decided to hold off on replacing the camera and see if its needed.

Journey Bank will be terminating "sweep" accounts, all interest will now be accumulated into the primary accounts. Supervisor LeVan motioned for a trial run for 3 months to be conducted using the new "Protective Pay" Fraud Protection for ACH transactions and Check's, seconded by Supervisor Thakore it passed 3/0.

Correspondence and Long-Term Open Items List

The Correspondence list and the Long-term open list were reviewed.

Meeting Follow-Up Items

The items were set for action.

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Adjourn

Supervisor Hess motioned to adjourn, seconded by Supervisor Thakore. It passed 3/0

Respectfully submitted,
Mary Smith NCT Secretary & Treasurer